



**Discipline Procedures**  
St. Joseph - Sliema  
Junior Section

**We believe that “a common understanding provides a sound foundation for a whole-school approach to promote good behaviour and for responding to inappropriate behaviour.”**

*(Managing Behaviour in Schools: Policy p.12)*

Pupil discipline is an important part of providing a healthy learning environment for all. Being disciplined develops pupil responsibilities and encourages respect.

### **Late Comers**

Late comers will be logged at Reception. If girls arrive after 08:10 they will wait outside the Head's Office for the first lesson. If a girl is habitually late her parent / guardian will be asked to come to school to sign a note confirming that they are aware she has been consistently late.

### **Homework**

A note written by the class teacher will be sent to parents of pupils who fail to do homework for the first time.

Pupils who fail to do homework for a second time will receive a warning card from their class teacher. A note will be sent home to parents. Pupils who fail to do their homework for the third time will receive a detention by the class teacher. She will be asked to stay in school after hours.

### **Uniforms**

Parents / guardians are informed by the class teacher at the start of each scholastic year whether they should be wearing their full uniform or PE kit. If girls are sent to school wearing the incorrect uniform a formal note will be sent to parents by the class teacher. If this happens again the girl concerned will be sent to the Heads Office, parents called and asked to come to school with the correct uniform for the girl to change into.

All parents will be informed of outings and what uniform girls are expected to wear. Girls who do not come in the correct uniform will not be allowed to go on the school outings. Parents will be informed that their daughter has missed the outing.

Summer Uniform:

Summer shirt and skirt.

Summer PE Kit:

School PE shorts and PE shirt.

Winter Uniform:

Winter shirt and skirt, school tie, school cardigan, school blazer (optional navy blue anorak).

Winter PE Kit:

School tracksuit, white turtle neck / school PE shirt, school blazer (optional navy blue anorak)

Girls are to wear school socks or navy blue tights, navy blue school shoes with their uniform, white running shoes when they come in their PE Kits and navy blue hair accessories.

School hair accessories which are not navy blue will be replaced at a cost of 50c. Nail polish will be removed by an SMT member.